



For TCAOR Use Only:

User Name: _____

Password: _____

Date Processed: _____

Fee: \$25.00

RealtyPRO MLS PERSONAL ASSISTANT APPLICATION

(Please type or print clearly)

Name of Assistant: _____ Date: _____

Office/Brokerage: _____

Office Address: _____

Work Phone No: _____ Assistant Cell #: _____

Assistant Work Email Address: _____

DRE License: Yes No DRE License # _____

Level of Participation: Office Administrative Personal Assistant Virtual Assistant (remote)

Employing Broker or MLS Member:

Name	NRDS #

Required: Purpose of accessing the RealtyPRO MLS: (how will Assistant be using the RealtyPRO MLS?)

Signature of Assistant

Date:

Return Completed Application to:

Trinity County Association of
REALTORS® PO BOX 1606,
Weaverville, CA 96093

EMAIL: trinityaor@gmail.com



RealtyPRO MLS BROKER/AGENT CERTIFICATION
(Please type or print clearly)

As the Designated Broker, Office Manager, and/or Agent of _____
(Name of Office/Brokerage)

Access is approved for _____ effective on _____.
(Name of assistant)

Type of Access:

- Office Administrative: Office, Branch Office, Corporation
Personal Assistant: Individual, Team
Virtual Assistant (remote): Individual, Team
Primary Location of Remote Assistant

I will notify the Trinity County Association of REALTORS® (TCAOR) when applicant's access to the MLS computer or the above reference REALTOR® member's information is to be deactivated.

I understand that I am responsible for the fee of \$ 25.00 and that fees are non-refundable.

I will be liable for any unauthorized usage of the RealtyPRO MLS system as outlined in the TCAOR MLS Rules & Regulations.

Designated Broker/Manager/Agent Name

Date

Designated Broker/Manager/Agent Signature

Return Completed Certification to:
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Weaverville, CA 96093
EMAIL: trinityaor@gmail.com